

Contract CIO Checklist

Working with your Board, Executive, Management Team and Operations to get the best value from your Information Systems for Today and Tomorrow.

Organisation:

Date:

	Organisation Information Systems (IS) Interests	Contract CIO contributes IS Advice to (Prepare, Attend, Followup)
1.	Discovery - Current Business, Current IS, Strategic Business Plan, IS Strategic Plan, Target IS, IS Business Value, Issues, Concerns, Opportunities, Options ...	Executive
2.	Board Meetings, IS Governance	Board, Executive
3.	Business Strategic Plan (BSP)	Executive / Management Team
4.	IS Trends and their implications	Executive / Management Team, Operations, IS
5.	Business Process review, reengineering, alignment, improvement	Executive / Management Team, Operations, IS
6.	Current IS (architecture, infrastructure, applications, fit-for-purpose ...)	Executive / Management Team, Operations, IS
7.	IS Strategic Plan (ISSP) and alignment with the BSP	Executive / Management Team, Operations, IS
8.	Target IS	Executive / Management Team, Operations, IS
9.	Business Budget – IS considerations	Executive / Management Team, Operations
10.	IS Budget	Executive / Management Team, Finance, Operations, IS
11.	IS Budget Reviews	Executive / Management Team, Finance, Operations, IS
12.	IS Operations, Structure, People, Outputs, Business Value	Executive / Management Team, Operations, IS
13.	IS Risk and Opportunity Management	Executive / Management Team, Operations, IS
14.	IS Business Continuity and Security	Executive / Management Team, Operations, IS
15.	IS Procurement, RFP Process and Vendor Management	Executive / Management Team, Operations, IS
16.	IS Project Framework, Governance and Management	Executive / Management Team, Operations, IS
17.	IS Training, Mentoring & Coaching	Executive / Management, Operations, IS
18.		
19.		
20.		

After an initial discovery, review and report, your Contract CIO adds value by contributing to your Information Systems discussions around Annual, Quarterly and Monthly business cycles, and undertaking specific assignments.